



Town of MacGregor

Council Minutes – February 4th, 2009.

Minutes of the regular meeting of Council of the Town of MacGregor held in Council Chambers in MacGregor, Manitoba on Wednesday, February 4th, 2008.

Present: Mayor Doris Moore, Councillors, Barrie MacDonald, Cindy Grainger, Kevin Henry and Chief Administrative Officer Ivan Bruneau

Regrets: Councillor Jim Koldyk

Call to order

Mayor Doris Moore called the meeting to order at 6:30 p.m.

Minutes

19/09

Grainger – Henry

BE IT RESOLVED that the minutes of the Regular meeting of Council of the Town of MacGregor held January 7th, 2009 hereby be adopted as circulated.

"Carried"

Agenda

20/09

Henry – Grainger

BE IT RESOLVED that the agenda prepared by the Chief Administrative Officer hereby be adopted as amended.

"Carried"

Reports of Committees

21/09

Grainger – MacDonald

BE IT RESOLVED that the following reports hereby be received as information:

1. Mayor and Councillor activity report
2. Public Works Committee report – February 3rd, 2009
3. Nor-Mac Planning District – Meeting Minutes – December 17th, 2008 and January 21st, 2009
4. Development Officer Building Inspector and By-Law Enforcement Officer
5. Chief Administrative Officer report

"Carried"

22/09

Henry – MacDonald

BE IT RESOLVED that Council have now had the opportunity to initially review the proposed building permit filed by the following individual:

| Permit No: | Roll Number | Location | Type of Structure Proposed |
|------------|-------------|--------------------|----------------------------|
| 1/09 | 33430.000 | 71 Government Road | Basement renovation |

; and,

BE IT RESOLVED that the permit hereby be forwarded to the Building Inspector for processing.

"Carried"

Petitions & Communications

- a) Martha Dyck – Austin Credit Union – Borrowing Agreement

23/09

Grainger – Koldyk

WHEREAS Council deems it necessary to enter into arrangements with the Austin Credit Union Limited to borrow money for operating expenses for the fiscal year ending **December 31st, 2009;**

AND WHEREAS the amount collected by the Town of MacGregor in taxes and grants in lieu of taxes in the fiscal year ending on **December 31st, 2008** was greater than **\$400,000.00;**

AND WHEREAS it is anticipated that the Municipality may need to borrow up to **\$400,000.00** from the Austin Credit Union; and, **BE IT RESOLVED** that the Town of MacGregor do borrow from the Austin Credit Union, by way of line of credit agreement, promissory note or notes or otherwise, the sum of **\$400,000.00** together with interest at the rate of **0.00%** per cent per annum above the **Prime Rate (Presently 3.75%)**; and, **FURTHER BE IT RESOLVED** that the Town of MacGregor do mortgage and pledge all taxes to be collected as security for repayment of the amount borrowed; and, **FURTHER BE IT RESOLVED** that the Town of MacGregor undertake to deposit all taxes to be collected with the Austin Credit Union as security for repayment, but they will not be restricted to the taxes for repayment, will not be required to wait for collection of the taxes before it is repaid, nor will it be required to see that the taxes are deposited or applied; and, **FURTHER BE IT RESOLVED** that the **Mayor** and the **Chief Administrative Officer** are hereby authorized to execute, on behalf of the Town of MacGregor, all necessary documents necessary to give effect to the foregoing; and, **FURTHER BE IT RESOLVED** that all amounts so borrowed and interest will be repaid to the Austin Credit Union within the current year.

"Carried"

b) Terra VanDeynze – Manitoba Good Roads Association – Annual awards announcement

24/09

MacDonald – Henry

WHEREAS the Association of Manitoba Municipalities have scheduled to host the Manitoba Good Roads Association Municipal Officials seminar on April 13th, 2009 to April 16th, 2009;

AND WHEREAS Doris Moore and Jim Koldyk and the Chief Administrative Officer have indicated that they would like to attend the seminar; and,

BE IT RESOLVED that Council hereby authorize the attendance of the elected officials as requested; and,

FURTHER BE IT RESOLVED that all expenses to attend the seminar hereby be paid; and,

FURTHER BE IT RESOLVED that all expenses incurred by the Chief Administrative Officer hereby be cost shared equally with the Rural Municipality of North Norfolk.

"Carried"

c) Ron Meisters – Manitoba Infrastructure & Transportation – Grant-in-Aid projects

25/09

Grainger – Henry

BE IT RESOLVED that Council of the Town of MacGregor does hereby apply to Manitoba Infrastructure and Transportation for Grant-in-Aid Funding for the 2009 fiscal year to place asphalt and required base on the following streets within the Town of MacGregor according to the quotation received from Zenith Paving Limited:

1. North Railway Street – Victoria Street to Grafton Street
2. Fox Street – Hampton Street to North Railway Street
3. Grafton Street – Hampton Street to North Railway Street
4. Mill Street – Hampton Street to Woodlawn Drive

"Carried"

d) Dick Menon – Manitoba Water Services Board – Regional Water Supply rates
Noted & Filed

e) Ron Roteliuk – Central Plains Incorporated – Annual membership fee
Noted & Filed

- f) Ivan Didiuk – Canada/Manitoba Infrastructure Program – Building Canada Fund

26/09

MacDonald – Henry

WHEREAS Canada-Manitoba Infrastructure Secretariat have announced a Communities Component of the Building Canada Infrastructure program;

AND WHEREAS Council of the Town of MacGregor would like to apply for funding to complete the Hillview Residential subdivision project;

AND WHEREAS Council would also like to apply for funding to replace all the existing water meters in the Town of MacGregor; and,

BE IT RESOLVED that Council authorize the Chief Administrative Officer to have an application completed for the Hillview Residential subdivision project; and,

FURTHER BE IT RESOLVED that a second application be forwarded for the replacement of water meters for all the properties currently consuming water within the community of MacGregor; and,

FURTHER BE IT RESOLVED that the funds required for the project be transferred from the land development reserve and the MacGregor utility reserve.

"Carried"

- g) Laura Spelliscy – Inter-Ridge Recreation District – Representation concerns
Chief Administrative Officer to respond
- h) Laura Spelliscy – Inter-Ridge Recreation District – Gladstone and Westbourne proposal
Noted & Filed
- i) Glenn Negrich – Manitoba Emergency Measures Organization – Plan requirements
Noted & Filed
- j) Joe Masi – Association of Manitoba Municipalities – Mayors, Reeves and Chief Administrative Officers meeting

27/09

MacDonald – Grainger

WHEREAS the Association of Manitoba Municipalities have scheduled the 2009 Mayors, Reeves and Chief Administrative Officer Meeting on March 24th, 2009 in Headingley;

AND WHEREAS the Mayor and the Chief Administrative Officer have indicated that they would like to attend the seminar; and,

BE IT RESOLVED that Council hereby authorize the Mayor and the Chief Administrative Officer to attend the meeting as requested; and,

FURTHER BE IT RESOLVED that all expenses to attend the meeting hereby be paid; and,

FURTHER BE IT RESOLVED that all expenses incurred by the Chief Administrative Officer hereby be cost shared equally with the Rural Municipality of North Norfolk.

"Carried"

- k) Bob Wheeler – Manitoba Agriculture Food and Rural Initiatives – Hometown program

28/09

Grainger – Henry

WHEREAS Manitoba Agriculture Food and Rural Initiative have recently announced the Hometown Manitoba program for the 2009 fiscal year;

AND WHEREAS Council of the Town of MacGregor would like to put forth an application to purchase additional Desert Hanging Baskets for the community, as well as the painting of the mural along the MacGregor Fire Hall; and,

BE IT RESOLVED that the Chief Administrative Officer hereby be authorized to file an application for funding under the Hometown Manitoba program for the projects as identified by Council.

"Carried"

29/09**Henry – MacDonald**

WHEREAS a group of community volunteers, have made a request to the Council of the Town of MacGregor to support their application to the 2009 Hometown Manitoba program for a grant to provide for community beautification;

AND WHEREAS the committee has requested that Council of the Town of MacGregor hereby support the grant application for funding; and,

BE IT RESOLVED that Council hereby provide their support for the application of grant funding from the Hometown Manitoba program to beautify the community of MacGregor during the summer season.

"Carried"

l) Wes Pankratz – Whitemud Watershed Conservation District – Annual levy
Noted & Filed

m) Darren Blackburn – Genivar Engineering Limited – Hillview Subdivision
Chief Administrative Officer to respond

Accounts

a) Expenditures

30/09**Henry – MacDonald**

WHEREAS Council of the Town of MacGregor has reviewed the expenditures of the Municipality for the period ending January 31st, 2009; and,

BE IT RESOLVED that Council hereby authorize payment of general operating cheques and payroll cheques **#200900041** to **200900126**, both inclusive totalling **\$70,457.07**.

"Carried"

31/09**Grainger – Henry**

WHEREAS in review of the preliminary December, 2008 financial statement, the Town of MacGregor incurred an operating surplus of \$8,260.21; and,

BE IT RESOLVED that the Council hereby authorize the Chief Administrative Officer to transfer from the General Operating Fund an amount of \$1,000.00 to the Allowance for Tax Asset General Ledger Account; and,

FURTHER BE IT RESOLVED that Council also hereby transfer from the General Operating Fund an amount of \$5,000.00 to the Municipal Office Reserve Fund; and,

FURTHER BE IT RESOLVED that the transfers hereby be reflected in the 2008 Year-End Financial Statement.

"Carried"

32/09**Henry – MacDonald**

WHEREAS in review of the preliminary December, 2008 financial statement, the MacGregor Utility Operating Fund incurred an operating deficit of \$41,857.47;

AND WHEREAS Council would like to request the Public Utilities Board to authorize a deficit transfer from the MacGregor Utility Reserve Fund to cover the operating shortfall; and,

BE IT RESOLVED that the Chief Administrative Officer hereby be authorized to make application to the Public Utilities Board for a deficit transfer from the Utility Reserve to cover the operating shortfall; and,

FURTHER BE IT RESOLVED that a rate study hereby be undertaken to review the water and sewer rates currently being charged to the water and sewer consumers of the MacGregor Utility.

"Carried"

Unfinished Business

33/09

Henry – Grainger

WHEREAS the Nor-Mac Planning District have adopted revised Building Permit forms to be used for the construction of buildings within the Town of MacGregor; and,
BE IT RESOLVED that the new forms hereby be ratified for immediate use by the Town of MacGregor.

"Carried"

34/09

MacDonald – Henry

WHEREAS the Nor-Mac Planning District have developed an Informational Brochure explaining the need and benefits of filing appropriate building permits; and,
BE IT RESOLVED that the Informational Brochure adopted by the planning district entitled "Do I Need a Building Permit" hereby be approved for distribution.

"Carried"

35/09

Grainger – Henry

WHEREAS the Nor-Mac Planning District have recommended that the Building Permit fees for the Town of MacGregor be reviewed; and,
BE IT RESOLVED that the Building Permit fees for the Town of MacGregor hereby be revised as follows:

| Value of Building | Permit Fee |
|---------------------------|------------|
| \$0.00 - \$ 4,999.99 | \$ 25.00 |
| \$5,000.00 - \$24,999.99 | \$ 50.00 |
| \$25,000.00 - \$74,999.99 | \$150.00 |
| \$75,000.00 and over | \$250.00 |

"Carried"

36/09

Henry – MacDonald

BE IT RESOLVED that Council hereby ratify the purchase of a replacement grading blade for the John Deere tractor, from Enns John Deere at Portage la Prairie as recommended by the Public Works Committee.

"Carried"

37/09

Henry – Grainger

BE IT RESOLVED that Council hereby ratify the installation of winching equipment for two of the Lift Stations requiring the equipment as recommended by the Public Works Committee.

"Carried"

38/09

Grainger – Henry

BE IT RESOLVED that Council of The Town of MacGregor hereby ratify the employment of Colleen Spelliscy as the custodian of the Municipal Office as recommended by the Joint Council Committee.

"Carried"

Adjournment

39/09

MacDonald – Henry

BE IT RESOLVED that this meeting hereby be adjourned. Time of day: 10:40 p.m.

"Carried"